

**UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF NORTH CAROLINA**



Vacancy Announcement No: 12-09

**Temporary Judicial Law Clerk to the Honorable James C. Fox
Senior United States District Judge**

Location: Wilmington, North Carolina

Salary Range: JSP 11-14 (\$57,408 - 125,695)*

* Depending upon experience and qualifications

Date of Posting: August 29, 2012

Closing Date: Open Until Filled

First/Interim Cut-Off Date: September 12, 2012

The Honorable James C. Fox, Senior United States District Judge for the Eastern District of North Carolina, is recruiting for a temporary Judicial Law Clerk. This position provides legal research and writing assistance, drafts orders communicates with counsel regarding case management and procedural requirements and assists the Judge during courtroom proceedings. This position is anticipated to begin on February 4, 2013 and last through May 31, 2013.

Qualifications/Requirements:

To qualify for the position, one must be a law school graduate at the time of appointment, have strong academic credentials and superior legal research and writing skills. Law review and/or moot court membership and a minimum of two years of legal experience preferred. Preference will be given to applicants who have prior federal clerkship experience. Judge Fox will consider applicants who wish to telework.

Salary/Benefits: Judicial Branch employees are considered "at will" employees and are not subject to the employment regulations of competitive service. Limited benefits are available to temporary employees. Salary will be based upon education and experience.

Conditions of Employment: Employees are required to adhere to the Code of Conduct for Judicial Employees which is available to applicants to review upon request. Final candidates will be subject to credit and criminal history checks. Employees are required to use the Electronic Fund Transfer (EFT) for payroll deposit. Applicants must be a U.S. Citizen or lawful permanent resident actively seeking citizenship. Travel and relocation expenses will not be reimbursed.

Application Information: Interested applicants should provide a cover letter, resume, a writing sample, and a list of three references. Application packages should be emailed to Judge-Fox_NCED@nced.uscourts.gov. Application packages received by the interim cut-off date will be given first consideration.

This agency provides reasonable accommodation to applicants with disabilities. The court reserves the right to modify the conditions of this job announcement, to withdraw the job announcement, or to fill the position at any time before the closing date (if a closing date is noted), any of which actions may occur without any prior written or other notice.

-The United States District Court is an Equal Opportunity Employer-