

**UNITED STATES DISTRICT COURT  
EASTERN DISTRICT OF NORTH CAROLINA  
Office of the Clerk Post Office Box 25670  
Raleigh, North Carolina 27611**

Phone: 919-645-1700  
Fax: (919) 645-1750

**MEMORANDUM**

TO: Attorneys Requesting Application to Practice

RE: Procedure for Application to the Bar of the Eastern District of  
North Carolina

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Attached is the form necessary to apply for admission to practice in the United States District Court for the Eastern District of North Carolina. After the form and the \$180.00 fee are submitted to the Clerk's Office, you may sign pleadings and file them with this Court. **However, to complete the admission process, it is each attorney's responsibility to schedule an appointment to take the oath before a district judge, bankruptcy judge or magistrate judge.** The attorney usually takes the oath in open Court or in the Chambers of a judge by prior arrangement. You may appear in Court after you have taken the oath.

If you are previously admitted to the U.S. District Court for the Middle or Western Districts of North Carolina, you may be admitted to the bar of this Court upon tendering the application and \$180.00 fee, together with a copy of the certificate or order of admission, or a **current (within 6 months)** certificate of good standing issued by the other district, without the necessity of taking the oath here in the Eastern District.

Attachment

**UNITED STATES DISTRICT COURT  
EASTERN DISTRICT OF NORTH CAROLINA**

IN THE MATTER OF THE APPLICATION OF \_\_\_\_\_  
FOR THE ADMISSION TO PRACTICE

TO THE HONORABLE JUDGES OF THE UNITED STATES DISTRICT COURT FOR THE EASTERN DISTRICT OF NORTH CAROLINA:

The Petitioner respectfully certifies unto the Court that the Petitioner is a member in good standing of the bar of the Supreme Court of North Carolina and that the Petitioner has studied the Federal Rules of Civil and Criminal Procedure, the Federal rules of Evidence, and the Local Rules of this Court.

WHEREFORE, the Petitioner pray for admission to practice before the United States District Court for the Eastern District of North Carolina.

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
(Signature of Petitioner)

Law Firm (if applicable): \_\_\_\_\_

Office Address: \_\_\_\_\_

Telephone Number: (Office) \_\_\_\_\_ (Residence) \_\_\_\_\_

Fax Number \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Date of Admission to the NC Bar: \_\_\_\_\_ Bar Number: \_\_\_\_\_

We, the undersigned members in good standing of the bar of this Court, do hereby certify that the above-named Petitioner is of good moral character and professional reputation and meets the requirements for admission to the bar of this Court.

\_\_\_\_\_  
Attorney at Law                      Address                      Date

\_\_\_\_\_  
Attorney at Law                      Address                      Date

**ORDER**

It appearing to the Court that the above-named Petitioner is a member in good standing of the bar of the Supreme Court of North Carolina and has studied the Federal Rules of Civil and Criminal Procedure, the Federal Rules of Evidence, and the Local Rules of this Court; and is of good moral character and professional reputation; NOW, THEREFORE,

IT IS ORDERED by the Court that Petitioner be, and is hereby admitted to all the privileges of an attorney and counselor of the United States District Court for the Eastern District of North Carolina. Let the certificate issue.

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
U.S. District Judge/Magistrate Judge  
United States Bankruptcy Judge

FEE: \$180.00